

MANHATTAN AMBULANCE DISTRICT

March 15, 2010

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #1. The meeting was called to order by Secretary Bill Weber at 6:05 p.m. Trustees present were Larry Goodwin, Bill Weber, Bob Davis, and Nick Kotchou. Members absent were Bill Moncrief. Fire Department personnel present were Chief Dan Forsythe and Kim Ingram, (Admin Asst) also Attorney Tom Gilbert.

Approval of Minutes

MOTION by Goodwin, seconded by Davis to approve the minutes from the Regular Trustees meeting of February 15, 2010. **Motion Carries.**

Treasurers Report & Bills

MOTION by Davis, seconded by Kotchou to approve the treasurer's report as presented. **Motion Carries.**

MOTION by Goodwin, seconded by Kotchou to approve the bills as presented. **Motion Carries.**

OLD BUSINESS

Station #3

The Trustees viewed drawings of the layout of Station #3. Chief Forsythe explained the next step would be to get costs from the architect. He suggested looking into going "green" with the building, possible grant availability and looking into various cost effective options. He explained it could take years to design and build so why not take this time now for the necessary research.

Trustee Goodwin asked if this is an expandable building for future growth. Trustee Kotchou asked if any decisions are made now and we build years later, what codes or zoning changes would we expect to have to make. Chief Forsythe answered this is a satellite station necessary for 5 to 6 people only, but suggested having the architect come to the next meeting to explain more details and answer these questions. The Trustees agreed.

NEW BUSINESS

Will County 9-1-1 Intergovernmental Agreement

This is our third year receiving a reimbursement from the Will County 9-1-1 Office based on ESN line usage from the \$0.75 surcharge. This year we are getting \$6,945.82 and the money will go toward operational costs for dispatch.

MOTION by Kotchou, seconded by Goodwin to approve the Intergovernmental Agreement between the Manhattan Fire Prot Dist and the Will County 9-1-1 ETSB. On a roll call vote, all voting “aye”, **Motion Carries.**

Policy 5.10 amending Wages

Chief Forsythe explained the wage amendment states for holiday purposes, shift employees will receive 48 hours of regular pay added to their base salary and paid throughout the year. This is pensionable.

MOTION by Davis seconded by Goodwin to approve policy 5.10 amending wages. **Motion Carries.**

Policy 5.12 amending Benefits

Chief Forsythe stated guidelines have now been set in determining the yearly vacation schedule for career members.

MOTION by Kotchou, seconded by Davis to approve policy 5.12 amending benefits. **Motion Carries.**

CART TRT Equipment

Chief Forsythe discussed a letter from Bourbonnais Fire Department with two proposed options for acquiring the surplus CART equipment that was previously used on the CART semi. The Trustees reviewed the options and decided proposal 1 better suited the department which is a three year deal for MFPD to furnish the equipment to the CART team. All agencies would need to agree to these terms. After the three years the team could return the equipment or negotiate a new agreement.

MOTION by Goodwin, seconded by Kotchou to approve proposal 1 for Cart Equipment to the Black Cart/MABAS 19 team. **Motion Carries.**

2010/2011 Budget Discussion

Chief Forsythe stated he recently met with Trustee Goodwin and discussed the tentative budget. He explained each line item to the Trustee's and why it was increased or decreased and reminded them to be prepared to finalize and approved the budget at the April meeting.

OTHER BUSINESS

Old Squad

Chief Forsythe discussed declaring the 22 year old squad surplus at the next meeting and the possibility of donating to an area facility.

Emergency Response Plan with Village of Manhattan

Chief Forsythe stated the Village has applied for a grant for the necessary equipment for an Emergency Operations Center. The center would possibly be housed at the Fire Station in the training room until another secure location is found.

Paramedic Billing Service

We recently received a letter stating effective May 1st 2010, our rates will be lowered from 9% to 7% for billing services.

Seat Belt Pledge

Our department has received recognition in achieving 100% participation in the National Fire Service Seat Belt Pledge to ensure that everyone goes home.

Closed Session

MOTION by Kotchou, seconded by Goodwin to go into closed session at 7:47p.m. for the purpose of reviewing closed session minutes. **Motion Carries.**

MOTION by Goodwin, seconded by Davis to come out of closed session at 7:48 p.m. **Motion Carries.**

It was determined that no action would be taken from the closed session discussion.

Adjournment

MOTION by Davis, seconded by Kotchou to adjourn at 7:49 p.m. **Motion Carries.**