

Manhattan Fire Protection District

Standard Operating Procedure	Section Emergency Apparatus Subject Apparatus Return to Service, Engine	page 1 of 1 date 9-13-05 SOP# 451-3
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PURPOSE

This procedure is to assure consistency in returning an apparatus to service.

SCOPE

This procedure shall apply to all employees of the department including volunteers, paid-on-call, part-time, full-time, auxiliary, and associate.

ENFORCEMENT

The primary responsibility for adherence to this procedure rest with each individual. Company officers or acting company officer are responsible for the enforcement of this procedure. Authority to deviate from this procedure rest with the officer or acting company officer.

APPLICATION

When an engine is returned to service the following steps need to be followed but not limited to:

- Locate log book in station of out of service apparatus. View information of what equipment was removed and placed on reserve apparatus.
- Remove equipment from reserve apparatus and place on apparatus that is being placed in service.
- Fill water tank if needed
- Check all fluid levels, fuel, oil, power steering, ect...
- Visually inspect hose beds for proper amount of hose according to hose log book located in engines cab.
- Visually inspect all hand tools that there is proper amount and in proper location.
- Visually inspect tires for proper inflation.
- Operate radio, siren, and emergency lights, head lights, directional lights and spot lights
- Operate generator and or portable generator
- Operate pump, after water tank is filled, using the recirculation valve and tank refill valves. Reset pressure relief valve to 150 psi if needed.
- Make documentation in log book located in station of apparatus that actions have been made
- Document using the Monthly Apparatus Inspection report of work preformed
- Sign log book by person or persons performing the work

Approval by Chief Fitzgerald

Date 9/13/05