

# Manhattan Fire Protection District

Standard Operating Procedure	Section EMS	Page 1 of 2
	Subject Ride-A-Long Program	Date 5/5/05 <b>SOP# 1100-1</b>

In an effort to promote and educate qualified individuals, the M.F.P.D.'s intent is to allow eligible personnel to ride with our EMT's to gain experience and education.

## ELIGIBILITY PREREQUISITES:

1. EMT Students
2. Illinois Certified EMT's
3. Registered Nurse / Students
4. Physicians
5. Police Officers

## REQUIREMENTS:

1. Submit completed program entrance form.
2. Signed Waiver / Release of Responsibility
3. Letter of Recommendation from current supervisor, (i.e., Chief, EMS Coordinator, EMS Instructor)
4. Provide Certificate of Insurance.
5. Provide copy of current certification/Licensure in CPR, EMT, Nursing, or as deemed necessary.
6. Establish time allotment for participation in program.
7. Approval of the Fire Chief or EMS Officer

## RESPONSIBILITIES:

Proctors will be assigned in accordance with the training / certification level of the Ride-A-Long participant as deemed necessary by the Ride-A-Long Coordinator.

The proctor's responsibilities will include, but not limited to the following:

1. Orientation of the participant to include personal safety, usage of ambulance equipment and patient care responsibilities/confidentiality.
2. Direct supervision of participants at all times unless relieved by a person holding a higher level of licensure as deemed necessary due to patient care.

All approved participants must contact the Ride-A-Long

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Coordinator in advance to schedule his/her ride time to ensure the availability of the proctor. The coordinator must also be notified in advance of a cancellation.

Participants may perform skills to their level of qualification only. All non-qualified personnel will only participate as observers. Any skills performed will be under the direct supervision of your proctor and in accordance with the Standard Operating Procedures of the Manhattan Fire Protection District and the Will/Grundy EMS System. All participants must have a neat and clean appearance and conduct themselves in a professional manner.

NOTE: The Fire Chief or designee reserves the right to reject / terminate any participant at anytime prior to or after their approval if the situation deems necessary.

Signature of Chief \_\_\_\_\_ Date \_\_\_\_\_